



College Application Guide

4 steps

1. Online application

- Includes essay, extracurricular activities/resume, etc.
- Create an account, you can save and return to complete it (in most cases)
 - College or university's website
 - Common App (UF, FSU, UCF, NSU, UM) <http://www.commonapp.org/>
 - Coalition App <http://www.coalitionforcollegeaccess.org/>

2. Send OFFICIAL SAT and/or ACT scores *(if school is not test-optional this year)*

- These must be sent directly from your CollegeBoard and ACT accounts
 - Costs: SAT \$12/ACT \$13 per report, per school

3. Send High School Academic Record: Transcript **OR** SSAR

Transcript

- If applying in CommonApp or Coalition, ***NO REQUEST NEEDED!***
- If applying directly to institution -> Request transcripts Naviance
 - Allow several school days to be sent. It will be sent directly from high school to the university
 - Follow up with the UNIVERSITY to check that they received it (online portal or call admissions office)

SSAR (Self-Reported Student Academic Record)

- Create an account online (FREE) at www.selfreportedtranscript.com
- Student enters grades for each class taken in high school
- ALL GRADES MUST MATCH EXACTLY
- Use "academic history" in Virtual Counselor as a guide
 - ***FSU, UF, FAU, FLPOLY, UNF, FGCU***

4. Payment

- State colleges and universities: ~\$30-35 each
- Private/out of state schools: ~\$70+ each
- ***FEE WAIVERS***: If you are eligible for fee waivers for the SAT/ACT, you have application fee waivers for college applications in your CollegeBoard account online and additional waivers are available in the BRACE/School Counseling office
- Scan & email fee waiver to university admissions office